JOB DESCRIPTION

JOB TITLE: Auxiliary Nurse

DEPARTMENT: Adult Inpatient Unit

REPORTS TO: Matron, Adult Inpatient Unit

HOURS / JOB SHARE: Variable

The Role

The Auxiliary Nurse, under the guidance and supervision of a Registered Nurse, provides holistic care to patients and families, ensuring a safe environment is maintained at all times.

Main Outcomes/Responsibilities

You will be responsible for delivering the following outcomes, with the direct supervision and support of the Registered Nurses and Leadership Team:

- Work under the supervision of a Registered Nurse to deliver personalised care.
- Conduct basic assessments (e.g. monitoring vital signs and performing urinalysis).
- Maintain and update accurate patient records.
- Report any abnormal findings to a Registered Nurse or medical practitioner.
- Responsible for cleaning, tidying and re-stocking clinical areas and carrying out daily checks on equipment e.g. oxygen
- Communicate effectively with patients, families, and the care team.
- Provide timely, accurate information while maintaining confidentiality.
- Work positively within a multidisciplinary team, including volunteers.
- Maintain good relationships with both internal and external healthcare professionals.

Risk Management including Health & Safety

We take the safety of our staff, volunteers, patients and their families seriously and we have a full suite of Health and Safety procedures and training that we'll ask you to sign up to and we will expect you to complete all our essential health and safety training.

Team Working and Conduct

Team work is core to the role and you will work as a positive team member

Our Respect at Work Policy, values and People charter help to guide everyone in how we live this day to day.

Confidentiality

You will have access to confidential information and so it's important that you maintain the highest level of confidentiality for members of the public, staff and volunteers in accordance with St Oswald's policies and GDPR legislation at all times.

New Tasks

This profile provides an overview of the most important parts of the job however all jobs change over time and so we may ask you from time to time to carry out new tasks. These will fit with the remit of your role and your manager will guide and direct you.

RISK ASSESSMENT

DISCLOSURE / LEVEL An enhanced DBS check with checks of Children's and Adults barred lists

PREPARED BY Anne Tuck, Matron, Adult Inpatient Unit

About you – the Person Specification / Competencies

Qualifications

You will have a NVQ Level 2.

Knowledge

You will have experience of working with patients with life-limiting conditions.

Qualities/Skills

You approach decisions with integrity.

Strong communication, organisational, and emotional skills for dealing with distress and anxiety.

You are computer literate.

Your values

You will embrace and demonstrate our values of Safe and Supportive, Positive and Can do, Accountable and Authentic, Care and Compassion, Excellence and Innovation.