

VOLUNTEER ROLE DESCRIPTION

VOLUNTEER TITLE: Grounds Person (Hospice Grounds)

VOLUNTEER LINK: Win Scott

Aims: To help keep the hospice's outdoor areas clean, safe, tidy, and welcoming for patients, families, visitors, staff, and volunteers.

When / Where: St Oswald's Hospice
Monday – Friday between the times of 8am and 3pm

Main Tasks:

- Help keep paths, entrances, seating areas, and other outdoor spaces tidy and easy to use
- Help keep outdoor areas clean, tidy, and free from litter
- Sweep leaves and small debris from paths when needed
- Tell the team if bins are full or an area needs cleaning
- Help with light cleaning or tidying of outdoor furniture, signs, and fixtures where it's safe to do so
- Notice and report anything outside that may need attention
- Report hazards such as uneven paths, damage, or broken items to the Volunteer Link or team member
- Use agreed tools safely and return them after use
- Tell the team if tools or outdoor items are damaged or need replacing
- Help with simple seasonal tasks, only when agreed and safe to do so
- Help with light weeding of car park and paved areas as needed
- Follow staff guidance and keep to the agreed volunteer role

Skills and Experience:

- No formal experience is needed; a willingness to help keep outdoor spaces clean and welcoming is most important
- Able to do light outdoor tasks such as litter picking, sweeping, tidying, and light weeding
- Willing to follow instructions and use agreed tools safely
- Able to notice and report problems such as damage, trip hazards, full bins, or areas needing attention
- Understands the need to work safely in shared outdoor areas
- Able to work safely on your own or with others

Personal Qualities:

- Friendly, respectful, and aware that the hospice should feel calm and welcoming
- Reliable and happy to help with agreed outdoor tasks

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- Observant and willing to tell staff if something looks unsafe or damaged
- Flexible and willing to help with seasonal tasks when safe and agreed
- Identifies with St Oswald's Hospice Values and People Charter
<https://www.stoswaldsuk.org/who-we-are/our-values-and-people-charter/>

Benefits:

- Volunteering at St Oswald's Hospice gives you the opportunity to make a difference to people at a difficult time in their lives and to support your local community.
- A chance to develop new skills, experiences and knowledge.
- A chance to meet new people and be part of a friendly team.
- Reimbursement of your travel expenses.
- The support of a Volunteer Link who is an experienced member of the team.

Essential Processes/ Training (Internal Info):

- ☒ Recruitment Pathway *[On-site]*
- ☒ Minimum age *[18+]*
- ☒ DBS check required *[Yes]*
- ☒ Health & Safety Training Online *[Non-clinical]*
Uniform *[T-shirt only]*