

VOLUNTEER ROLE DESCRIPTION

VOLUNTEER TITLE: Furniture Shop Volunteer

VOLUNTEER LINK: Shop Manager

Aims: To help in the general operation of a furniture charity shop

When / Where: Negotiable with the shop manager and depending on vacant shifts.

Main Tasks:

- Accepting donations from the general public
- Sorting donated stock and quality checking it
- Preparing stock for sale
- Researching stock e.g. via the internet or through local contacts
- Where appropriate pricing stock
- Creating attractive displays
- Help with moving of shop furniture
- Any other reasonable duties as requested by the shop manager

Skills and Experience:

- Teamwork – Volunteers work alongside staff and other volunteers, so being a reliable and cooperative team player helps keep things running smoothly.
- Customer Service Skills – A friendly and approachable manner helps create a positive shopping experience and encourages sales and donations.
- Furniture roles often involve lifting, moving, and arranging heavy items, so being physically fit and able to handle manual tasks is essential.

Additional Info:

This volunteer opportunity is available as part of our Volunteer to Career pathway which is ideal for individuals looking to start or transition into a career in Retail.

More information on Volunteer to Career is available at [Volunteer to Career | St Oswald's Hospice](#)

Personal Qualities:

- Identifies with St Oswald's Hospice Values and People Charter
<https://www.stoswaldsuk.org/who-we-are/our-values-and-people-charter/>

Benefits:

- Volunteering at St Oswald's Hospice gives you the opportunity to make a difference to people at a difficult time in their lives and to support your local community.
- A chance to develop new skills, experiences and knowledge.
- A chance to meet new people and be part of a friendly team.
- Reimbursement of your travel expenses.

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- The support of a Volunteer Link who is an experienced member of the team.
- Access to training and support provided to our Volunteer to Career volunteers.
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Essential Processes/ Training (Internal Info):

- ☒ Recruitment Pathway *[Off-site]*
- ☒ Minimum age *[14+]*
- ☐ DBS check required *[No]*
- ☒ Health & Safety Training Online *[Retail]*
- ☒ Additional training specific to role
[Volunteering in a charity shop, Moving and Handling and Gift Aid.]
- ☒ Available on Volunteer to Career pathway *[Yes]*
- ☐ Smartcard Required *[No]*
- ☐ Home Working Risk Assessment *[Not applicable]*