



## **VOLUNTEER ROLE DESCRIPTION**

**VOLUNTEER TITLE: Facilities Volunteer (Maintenance)**

**VOLUNTEER LINK: Jane Hamblin (Facilities Manager)**

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**Aims:** To support the effective running of facilities across our Hospice site through assisting with maintenance tasks.

### **When / Where:**

- Flexible (Monday – Friday) – weekly / fortnightly ideal
- Onsite (Gosforth)

### **Main Tasks:**

- Supporting facilities team with carrying out maintenance schedule – examples of tasks include...
  - Painting and decorating
  - Changing light bulbs
  - Maintenance of patient equipment and furniture
  - Support routine alarm testing
  - General building maintenance

### **Personal Qualities / Skills / Experience:**

- An aptitude / interest in practical 'DIY' tasks
- Organised and methodical
- Friendly and approachable
- Comfortable and confident working across the full hospice site, including clinical areas.
- Keen to work as part of a team
- Ability to support physically demanding tasks (moving furniture etc)
- Ability to model our values and standards of behaviour  
<https://www.stoswaldsuk.org/who-we-are/our-vision-mission/our-values-standards-of-behaviour/>

### **Essential Processes/ Training (Internal Info):**

- Mandatory Training (Non-Clinical)
- DBS Check (full / enhanced)