

Volunteer Recruitment...

What to Expect

Thank you for your interest in volunteering at St Oswald's Hospice.

Below we have outlined our volunteer recruitment process, so that you know exactly what's happening and what to expect.

- Once we receive your completed application form, we check that the opportunity applied for is still open and has not already been filled.
- If the vacancy is still available, we will request your two references.
- If the vacancy no longer exists, we will get in touch to explain this and provide you with an updated vacancies list.
- If any other posts interest you we can then adjust your application form and request your two references.
- If you would prefer to wait for a particular vacancy we will keep your file on record for six months, and contact you if there are any openings.
- Once we receive your references we will contact you to arrange an informal interview.
- We will then arrange for your Disclosure and Barring Service (DBS) clearance (dependant on volunteer role). This usually takes 6–8 weeks.
- Your Health & Safety and Induction training courses will then be arranged, where possible this will take place during the wait for your DBS checks. (Retail and other off site volunteers receive bespoke training in keeping with their working environment.)

For general enquiries please contact volunteerdepartment@stoswaldsuk.org or phone our direct line on 0191 246 9125.

If you have any queries please don't hesitate to get in touch. I look forward to receiving your completed application form in the very near future.

Christine Ward, Volunteer Services Manager

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